

LEGEND FOR MENU NAVIGATION

 Menu | Structure [Buttons] *Tab or Sub-Tab* Hyperlink **Column Name, Checkbox, Radio button etc:** *Instruction*
SHARED WEBSITE(S) HOSTING

FEATURE	MENU NAVIGATION QUICK REFERENCE	COMMENT
View general information about your Web Space	Hosting (Web Space) Web Space Website Configuration General [Stop]; [Edit]; [Show Password]	Use to view general information or to a) Stop web services; b) Edit FTP settings and other basic settings; c) Display FTP password
View performance information	Hosting (Web Space) Web Space Website Configuration Performance	View metrics: Connection limits; Connection timeout; HTTP Keep-alives; Maximum bandwidth
Manage Logging	Hosting (Web Space) Web Space Website Configuration Logging [Edit]	View and/or Edit Log Rotation frequency; Archive logs files after and/or Keep log files for
Managing Files	Hosting (Web Space) File Manager Manage files and folders: Open File Manager	Copy, delete or change files stored on your web site.
Manage an existing, or create a new, data source.	Hosting (Web Space) DSN Management [Add New DSN]	Customer must have first created a Microsoft SQL database
Install Web Statistics	Hosting (Web Space) Domain Overview YourWebsiteDomain Webhosting: Website (Microsoft IIS) [Next] Install AWStats on this domain [Next] [Finish]	Provides web statistics services for the web site associated with the domain selected.
View Web Statistics	Hosting (Web Space) Domain Overview YourWebsiteDomain Web Statistics URL	Requires that customer has first installed the AWStats feature for their web site.
Create a Microsoft SQL database	Hosting (Web Space) Databases [Add new database] <i>Fill out the database creation form</i> [Finish]	Creates and links a Microsoft SQL database to the associated domain web site.
Log into a Database	Hosting (Web Space) Databases Database name: yourdatabaselink General Browse database manager: URLLinktoDatabaseAdminConsole	Utilize the server tools available from this web-based administration console to manage your database.

DOMAINS

FEATURE	MENU NAVIGATION QUICK REFERENCE	COMMENT
Purchase a New Domain	Billing Domain Management Register New <i>Complete wizard</i>	Domain(s) are purchased on your behalf. Apptix acts as the DNS host of record for the customer domain(s).
Add Existing Domain	Hosting Domain Overview Domain Administration [Add existing domain registered elsewhere]	Apptix becomes DNS host of record.
Add New Sub-domain (to Existing Domain)	Hosting Domain Overview Domain Administration [Add new sub-domain]	Creates a sub-domain typically for SharePoint or Webhosting use.
View Status of DNS Records	Hosting Domain Overview Domain Administration Domain Name: Domainname.com Summary	May edit DNS record details through this function.
Change DNS Hosting	Hosting Domain Overview Domain Administration Domain Name: Domainname.com DNS DNS Hosting [Change DNS Hosting to Internal/External]	Point where you want your DNS records hosted.
Add DNS Records	Hosting Domain Overview Domain Administration Domain Name: Domainname.com DNS DNS Records [Add new DNS record]	Update your DNS with specific information (A Record, MX Record, etc.).
View/Modify DNS Records	Hosting Domain Overview Domain Administration Domain Name: Domainname.com DNS DNS Records Host: Domain DNS Record	Modify current DNS Record settings.